

University Preparation Charter School at CSU
Channel Islands
1099 Bedford Drive
Camarillo, CA 93010
(805) 482-4608

SCHOOL-SPONSORED FIELD TRIP/EXCURSION AUTHORIZATION

DEFINITION: School-sponsored trips include any trip or excursions made in conjunction with courses of instruction or school-related social, educational, cultural or athletic activity.

APPROVAL: Site Administrator approval is required for all trips no later than 10 days prior to the trip except for those requiring board approval. Board Approval is required at least one month prior to any trip:
(1) exceeding 200 mile one-way, (2) involving air transportation, (3) out of state, or (4) overnight.

TO BE COMPLETED BY CERTIFICATED PERSON IN CHARGE OF TRIP

(Please print legibly)

SCHOOL UPCS CLASSROOM #(s) E3, E7, E5, D4
TEACHER(S) Licea/Pina/Denton/Finch GRADE(S) 8th
DESTINATION ADDRESS 1030 Temple Ave. Camarillo, CA 93010
DEPARTURE DATE 6/9/23 TIME 8:30^{am} RETURN DATE 6/9/23 TIME 2:45-3PM
NUMBER OF MILES ONE-WAY: (☒) Less than 200 miles () More than 200 miles
TRANSPORTATION METHOD(S) USED TO/FROM /AT DESTINATION (Check all that apply):
() Plane () Bus () Train () Private Vehicle Other: walking
LODGING TYPE, NAME AND LOCATION: P.V. Aquatic Center / Park Next Door
PURPOSE OF TRIP & RELATION TO COURSE OF STUDY 8th trip /celebration

DESCRIPTION OF ACTIVITIES Picnic @ park and games; water / swimming activities.
STUDENTS ANTICIPATED 72 MINIMUM # CHAPERONES REQUIRED 7

Adult/child ratio is a minimum of 1:10 except as follows: Wading in water: number to exceed 1:10 ratio as appropriate for safety. Swimming: Grades K-3 = 1:4; Grades 4-6 = 1:8; Grades 7-8 = 1:10. These ratios also apply to lodging where students are allowed access to pools/spas.
Watercraft Trips: 1:5, if adult's own child is with him/her, ratio is 1:4 (including the adult's child).

BOARD APPROVAL REQUIRED: Yes (☒) No ()

I HAVE READ AND WILL ABIDE BY BOARD POLICY AND REGULATIONS FOR SCHOOL-SPONSORED TRIPS.

CERTIFICATED EMPLOYEE IN CHARGE  DATE 3/22 4/19/23

SITE ADMINISTRATOR APPROVAL

SITE ADMINISTRATOR: Approve (☒) Deny ()
Signature  DATE 4/19/23

Cafeteria Notified ☐